



NCRS AUSTRALIA) INC. **CONSTITUTION** **(ASSOCIATION RULES No 2)**

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Part 1 – Definitions

the Act means the *Associations Incorporation Act 1987*

the Chapter means NCRS Inc.

Part 2 - Name

The name of the association shall be the National Corvette Restoration Society Inc., an association duly incorporated in the state of Western Australia.

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Part 3 – Objective

The main objective of NCRS Inc, is the preservation, restoration, and enjoyment of Corvettes and related material as well as to encourage and publish studies and research pertaining to their history. An additional objective shall be to conduct meetings, tours, and programs of any sort relating to the development and history of Corvettes.

Part 4 – Membership

4(a) Membership Qualifications

A person is qualified to be a member of the association by having paid such annual NCRS (Western Australia) Inc. fees as required.

4(b) Cessation for Membership

A person ceases to be a member of the association if the person dies, resigns membership or is expelled from the association.

4(c) Register of Members

- (i) The public officer of the association will establish and maintain a register of members of the association specifying the name and address of each person who is a member of the association together with the date on which the person became a member.



- (ii) The register of members will be kept at the principal place of administration of the association and will be open for inspection, free of charge, by any member of the association at any reasonable hour.
- (iii) A member of the association may obtain a copy of any part of the register on payment of a fee of \$1 for each page copied or, if some other amount is determined by the committee, that other amount.

4(d) Fees and subscriptions

- (i) A member of the association must, on admission to the membership, pay to the association a fee of \$35-00 or, if some other amount is determined by the committee, that other amount.
- (ii) In addition to any amount payable by the member under clause 3(d)(i), a member of the association must pay to the association an annual membership fee of \$35 AUD for being a member of the local Chapter and \$60 USD to NCRS America or, if some other amount is determined by the committee, that other amount:
 - (a) before 1 July in each calendar year.
- (iii) The fees and subscriptions shall be taken under consideration and set for the following year at the Annual General Meeting.

4(e) Members' Liabilities

All persons or corporations extending credit to, contracting with or having any claim against the Chapter or the members of the committee, shall look only to the funds and property of the Chapter for payment of any such contract or claim or for payment of any debt, damage, judgment or decree, or any other money that may otherwise become due or payable to them from the Chapter or the committee, so that neither the members of the Chapter or committee members, past, present or future, shall be liable personally. The liability of a member of the association to contribute towards the payment of the debts and liabilities of the association or the costs, charges and expenses of the winding up of the association is limited to the amount,



if any, unpaid by the members in respect of membership of the association as required by Part 4(d).

4(f) Disciplining of members

Any member may be suspended or placed on probation for specific cause, without prejudice, by the majority of the members of the committee as being in the best interests of the association. However, before such action is taken, the member shall have the opportunity to submit in writing or plead in person his/her position on any charge at a hearing as established by the members of the committee. The member shall be notified of the charge and the hearing date, which is to be at least fourteen (14) days prior to the date of expulsion.

4(g) Resolution of internal disputes

- (i) Disputes between members (in their capacity as members) of the association, and disputes between members and the association, are to be referred to a community justice centre for mediation in accordance with the *Community Justice Centres Act 1983*.
- (ii) At least seven (7) days before a mediation session is to commence, the parties are to exchange statements of the issues that are in dispute between them and supply copies to the mediator.

4(h) Life Membership

Any Member who has rendered service of outstanding merit may, on the recommendation of the Committee, be elected a Life Member by a majority of not less than two thirds of the Members present at a General Meeting.

- I.** Life Members shall enjoy all the rights and privileges of full Members.
- II.** A Nominator of a proposed Life Member shall make nomination in writing to the Committee stating reasons for considering the nominated.
- III.** If the Committee rejects nomination the nominator shall be advised in writing as to reason's for rejections by the Secretary prior to any discussion at a General Meeting or Annual General Meeting of the Club.



- IV.** If the Committee accepts nomination, said nomination stating reasons to be published in the newsletter prior to a General Meeting or Annual General Meeting at which not less than two thirds of Members present must agree.
- V.** Voting on said nomination to be by written ballot.

Part 5 – The committee

5(a) Powers of the committee

The committee is to be called the committee of management of the association and, subject to the Act, the Regulation, these Rules and to any resolution passed by the association in general meeting, it:

- (i) is to control and manage the affairs of the association, and
- (ii) may exercise all such functions as may be exercised by the association, other than those functions that are required by these Rules to be exercised by a general meeting of members of the association, and
- (iii) has power to perform all such acts and do all such things as appear to the committee to be necessary or desirable for the proper management of the affairs of the association.

5(b) Constitution and membership

- (i) In accordance with section 21 of the Act, the committee is to consist of:
 - (a) the office-bearers of the association, and
 - (b) 3 ordinary members, each of whom is to be elected at the Annual General Meeting of the association under rule 4(c).
- (ii) The office-bearers of the association are to be:
 - (c) the President/Chairman;
 - (d) the Vice-President/Vice Chairman;
 - (e) the Treasurer/Public Officer;
 - (f) the Secretary;
 - (g) Judging Chairman;



(h) Editor;

(i) Webmaster.

(iii) Each member of this committee is, subject to these Rules, to hold office until the conclusion of the Annual General Meeting following the date of the member's election, but is eligible for re-election.

(iv) In the event of a casual vacancy occurring in the membership of the committee, the President/Chairman shall recommend a member to fill the vacancy. With the approval of the members of the committee, this member so appointed is to hold office, subject to these Rules, until the conclusion of the Annual General Meeting next following the date of appointment.

5(c) Election of committee members

Elections of committee members shall be conducted every year and be accomplished by written ballot. Each member shall be entitled to one vote. Proxy voting will be allowed. The immediate past President/Chairman is automatically a member of the committee.

5(d) Term of Office

Each member of the committee shall be elected for a term of one (1) year to be served commencing _____. No more than two consecutive terms in any one office may be served unless approved by the committee.

5(e) Removal of a committee member

The association in General Meeting may by resolution remove any member of the committee from the office of the member, before the expiration of the member's term of office, and may by resolution appoint another person to hold office until the expiration of the term of office of the member so removed.

5(f) Resignation

Any member may resign by submitting his resignation in writing to the President/Chairman but fees will not be refunded.



Part 6 – Duties of the committee

6(a) Duties of the President/Chairman

The President/Chairman shall preside at all meetings of the members of the committee and shall perform duties pertaining to this office. He may call special meetings of members and will be responsible for co-ordinating chapter activities.

6(b) Duties of the Vice-President/Vice-Chairman

In the absence of the Chairman, resignation or inability to act, the duties usually appertaining to the office shall be performed by the Vice-President/Vice-Chairman. He/she shall handle public relations for the Chapter.

6(c) Duties of the Secretary

The Secretary shall attend all meetings of the members and committee and shall record all minutes and votes in a book for this purpose. He/she shall give all notices of meeting of the members required by the Act of these Rules and shall perform all duties incident to this office required by the Act of by the majority of the committee. In the absence of the Secretary from any of the said meetings, a Secretary Pro-Tempore shall be chosen by the Public Officer.

6(d) Duties of the Treasurer

The Treasurer shall, subject to such conditions and restrictions as made by the committee, have custody of all monies, debts and obligations belonging to the association. He/she shall receive all monies of the association and deposit same in the association account. He/she shall make all payments of the association debts upon approval of the committee. All contracts, cheques, drafts and other negotiable instruments shall be signed by the Treasurer and countersigned by the President/Chairman or Vice-President/Vice-Chairman. The Treasurers shall give a report on the financial status of the association at the Annual General Meeting and any other meeting of the committee. No obligation, debt or other liability shall be incurred by the Treasurer without the specific approval of the committee.



6(e) Duties of the Judging Chairman

The Judging Chairman must manage the judging at the annual meet. He/she must recruit and train judges including conducting a judging school. Judging supplies must be inventoried and maintained.

6(f) Duties of the Editor

The Editor shall produce a quality editorial to be sent to all members and The Committee is to determine how often this editorial should be produced.

6(g) Duties of the Webmaster

The Webmaster shall register the Domain Name. Register the website and secure a host facility. Maintain the website ie; updates. www.ncrs.com.au

Part 7 – Committee Meetings

- (i) The committee must meet at least 3 times in each period of 12 months at such place and time as the committee may determine.
- (ii) Any 5 members of the committee constitute a quorum for the transaction of the business of a meeting of the committee.
- (iii) Oral or written notice of a meeting of the committee must be given by the Secretary to each member of the committee at least 48 hours before the time of the appointed meeting.
- (iv) No item of business is to be transacted at a general meeting unless a quorum is present.

Part 8 - Annual General Meeting

8(a) Calling of

With the exception of the first Annual General Meeting of the association, the association must, at least once in each calendar year and within the period of 6 months after the expiration of each financial year of the association, convene an Annual General Meeting of its members.

8(b) Procedure



- (i) At the Annual General Meeting, one third of the members shall constitute a quorum and may be reconvened from time to time until a quorum is present.
- (ii) If a quorum is present the affirmative vote of a majority of the members at the meeting entitled to vote on the subject matter shall be the resolution of the members.
- (iii) After a quorum has been established at a meeting of the members, the subsequent withdrawal of members, so as to reduce the number of members entitled to vote at the meeting below the number required for a quorum, shall not affect the validity of any action taken at the meeting and/or adjournment thereof.
- (iv) No item of business is to be transacted at a general meeting unless a quorum of members entitled under these Rules to vote is present during the time the meeting is considering that item.

8(c) Notices

The Secretary must, at least 14 days before the date fixed for the holding of the Annual General Meeting, give a notice to each member specifying the place, date and time of the meeting and the nature of the business to be transacted at the meeting.

Part 9 – Special Meetings

In addition to any provisions of the Act, special meetings of the members may be called by the President/Chairman or by a majority of the committee members.

Part 10 – Common Seal

- (i) The common seal of the association must be kept in the custody of the public officer.
- (ii) The common seal must not be affixed to any instrument except by the authority of the committee and the affixing of the common seal must be attested by the signatures either



of 2 members of the committee or of 1 member of the committee and of the public officer or secretary.

Part 11 – Funds

11(a) Source

- (i) The funds of the association are to be derived from entrance fees and annual subscriptions of members, donations and, subject to any resolution passed by the association in general meeting, such other sources as the committee determines.
- (ii) All money received by the association must be deposited as soon as practicable and without deduction to the credit of the association's bank account.
- (iii) The association must, as soon as practicable after receiving any money, issue an appropriate receipt.

11(b) Management

- (i) Subject to any resolution passed by the association in general meeting, the funds of the association are to be used in pursuance of the objects of the association in such manner as the committee determines.
- (ii) All cheques and other negotiable instruments must be signed by the Treasurer and countersigned by either the President/Chairman or Vice-President/Vice-Chairman.

Part 12 – Amendment of Rules

The members of the committee, or any ten active members in good standing, by written proposals submitted to the Secretary/Treasurer, may propose an amendment to the Rules. Upon such proposal being made, a copy thereof shall be included in the notice of the next meeting of the members. If two-thirds of the members present and qualified to vote, vote in favour of the proposal at the meeting, the proposal amendment shall be approved and adopted.



Part 13 – Custody of books

Except as otherwise provided by the Rules, the public officer must keep in his or her custody or under his or her control all records, books and other documents relating to the association.

Part 14 – Inspection of books

The records, books and other documents of the association must be open to inspection, free of charge by a member of the association at any reasonable hour.

Part 15 – Winding Up

Winding up of the Club may be made by a resolution at any General or Special meeting called for such a purpose. If after the winding up of the Club, there remains after the payment of all debts any property of the Club, the same shall be distributed to bodies with similar interests to the Club, or be paid to some charitable body determined by the members prior to the winding up of the Club.

I hereby certify the foregoing to be a true and correct copy of the Constitution of the NCRS of WA, Inc.

Signed (President) Date